

Agenda Placement Request Form

Meeting Date:

Requester:

Agenda Topic:

Agenda Requests: Requests for action by the Tribal Councilor or Committee of the Tribal Council shall utilize and submit this form to the Legislative Office. The Legislative Office shall notify the requestor as to the date the request will be placed on a Tribal Council Agenda.

- ☐ Description of the issue:
- ☐ Action (motion, resolution, statute, etc.) requested:
- ☐ Need for action:
- ☐ How proposed action would be implemented; and the person(s) responsible:
- ☐ Other:

Submission of Contracts / Grant Applications / Lease Agreements

- Fiscal Impact:**
 - ☐ Reviewed by:
 - Comments:
- Executive:**
 - ☐ Reviewed by:
 - Comments:

Judicial:

☐ Reviewed by: _____
Comments: _____

Legal Dept:

☐ Reviewed by: _____
Comments: _____

Prosecutor:

☐ Reviewed by: _____
Comments: _____

Election Board:

☐ Reviewed by: _____
Comments: _____

Other:

☐ Reviewed by: _____
Comments: _____

For Official Tribal Council Office Use Only:

Approved For Agenda Item on Meeting Date: _____, 20____

By: Signature: _____ Date: _____, 20____

Print Name: _____